

Performance Achievement Plan

Employee:

Date:

Goal:	
Goal:	
Goal:	
Goal:	
Strategic Alignment (How does the plan align or contribute to organization's goal(s)?)	
Personal Alignment (How does the align with employee's personal goals?)	
Responsibilities (List key job responsibilities)	
Efficiencies (Identify any unnecessary activities to eliminate)	
Actions (List of actions/tactics employee will implement to accomplish this)	
Stretch Goals (List of improvement goals that require employee to stretch in specific area)	
Development Plan (Long-term goals)	
Supervisor's Role: (How will you support employee in these efforts?)	
Organizational Support: (Identify training and other support provided by employer to support employee in these efforts.)	

Provided by: